

**ZEPHYR KNOLLS GENERAL IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

MINUTES OF PUBLIC MEETING

May 29, 2024 – 11:00 AM

Zephyr Cove Library, 233 Warrior Way, Zephyr Cove, Douglas County, Nevada

Board Members Present:

Ross Rittiman, Chair
Rich Kline
Teresa Chavez

Others Present:

Steve McVicar, CPA
Karen Andrews
Rollie Rohnow
Donna Rohnow

1. ACTION ITEM: Call meeting to order. Chairman Ross Rittiman called the meeting to order at 11:00 A.M.
2. ACTION ITEM: Roll Call. (See above)
3. ACTION ITEM: Approval of Agenda. The agenda was unanimously approved with a motion made by Ross Rittiman and seconded by Rich Kline.
4. PUBLIC COMMENT: None.
5. ACTION ITEM: Approval of minutes from April 11, 2024 meeting. The minutes were unanimously approved with a motion made by Rich Kline and seconded by Teresa Chavez.
6. ACTION ITEM: Review and approval of final budget for fiscal year ending June 30, 2025. Steve McVicar, CPA, presented the final budget for the fiscal year 2024-2025. Ross Rittiman made a motion to approve the final budget which was seconded by Rich Kline; the vote was unanimous.
7. ACTION ITEM: Approval of disbursements to date: Steve presented the financial reports and disbursements which the board reviewed. Rich Kline made a motion to approve which was seconded by Teresa Chavez; the vote was unanimous.
8. ACTION ITEM: Update/Discussion on snow removal. No action was taken.
9. ACTION ITEM: Update/Discussion on street repairs. Street security for July 4th weekend was discussed. Ross Rittiman made a motion to approve funds for July 4th security not to exceed \$2,000 which was seconded by Rich Kline; the vote was unanimous.
10. PUBLIC COMMENT: Rollie commented regarding a possible assessment to re-pave roads and underground utilities. Steve stated that there were grants/programs that the board could look into.
11. ADJOURNMENT: The meeting adjourned at 11:36 AM with a motion made by Ross Rittiman and seconded by Rich Kline. The vote was unanimous.

Respectfully submitted:
Karen Andrews