

**ZEPHYR KNOLLS GENERAL IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES**

**MINUTES OF PUBLIC MEETING**

April 11, 2024 – 11:00 AM

Video conference, Zephyr Cove, Douglas County, Nevada

**Board Members Present:**

Ross Rittiman, Chair  
Shiralee (Sheri) Batten, Secretary  
Teresa Chavez  
Rich Kline  
Shervin Najafi

**Others Present:**

Steve McVicar, CPA  
Karen Andrews  
Rollie Rohnow  
Donna Rohnow  
Mike Edmundson

1. ACTION ITEM: Call meeting to order. Ross Rittiman called the meeting to order at 11:01 A.M.
2. ACTION ITEM: Roll Call. (See above)
3. ACTION ITEM: Approval of Agenda. The agenda was unanimously approved with a motion made by Rich Kline and seconded by Ross Rittiman.
4. PUBLIC COMMENT: Ross commented on the repair of the entrance sign.
5. ACTION ITEM: Approval of minutes of November 8, 2023 meeting. The minutes were unanimously approved with a motion made by Sheri Batten and seconded by Rich Kline.
6. ACTION ITEM: Review and approval of tentative budget for fiscal year ending June 30, 2025. Steve McVicar, CPA, presented the tentative budget and explained the budget summary and fund balances. Rich Kline made a motion to approve the tentative budget which was seconded by Ross Rittiman. The vote was unanimous.
7. ACTION ITEM: Approval of disbursements to date: Steve presented the financial reports and disbursements which the board reviewed. Ross Rittiman made a motion to approve the disbursements to date which was seconded by Sheri Batten. The vote was unanimous.
8. ACTION ITEM: Update/Discussion on street repairs. Sheri said she discussed street cleaning with Buckeye. Ross Rittiman made a motion to approve street cleaning not to exceed \$4,000 which was seconded by Rich Kline; the vote was unanimous.
9. PUBLIC COMMENT: Discussion was held regarding the Zephyr Cove Resort expansion. Ross sent a letter to the forest service regarding the concerns of the community. The website for information is [www.fs.usda.gov/lbmu](http://www.fs.usda.gov/lbmu).
10. ADJOURNMENT: The meeting adjourned at 11:29 A.M. with a motion made by Ross Rittiman and seconded by Sheri Batten. The vote was unanimous.

Respectfully submitted:  
Karen Andrews